

A guide to

# Uppingham School's Parent Portal

UPPINGHAM

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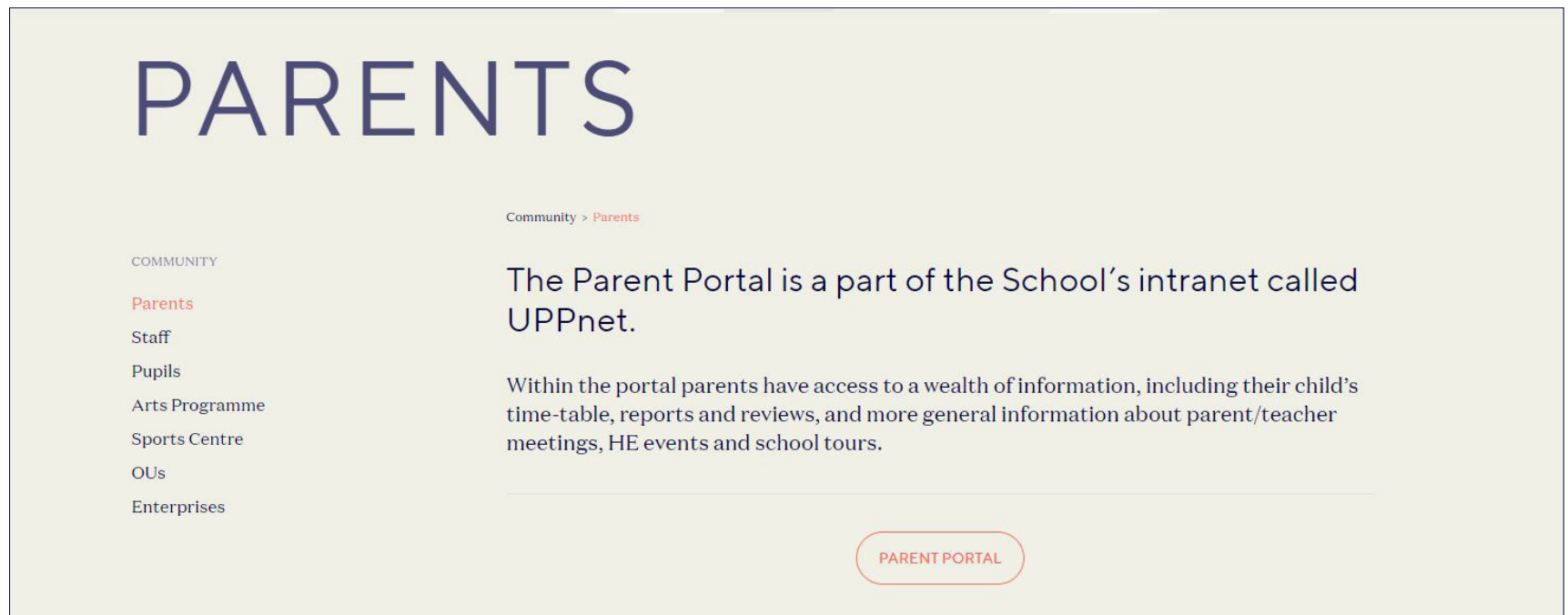
Should you have any questions about the Parent Portal please contact the Marketing Department on 01572 820618 or [marketing@uppingham.co.uk](mailto:marketing@uppingham.co.uk).

# Accessing the Parent Portal

To access the Parent Portal, visit <https://www.uppingham.co.uk/community/parents> and click the Parent Portal link on this page.

When you click on this, you will be prompted to input your login details. Should you have any issues with accessing the Parent Portal, please contact [marketing@uppingham.co.uk](mailto:marketing@uppingham.co.uk) and we will do our best to assist you.

Once you have logged in, you will be taken directly to the Home Page of the Parent Portal.



# Home Page

Below is what you will see when you log-in to the Parent Portal. The Home Page gives you an overview of everything happening at the School, such as the [Calendar](#), [School News](#) and [House News](#). You can also find quick access links to important information, such as Reports and Reviews, Termly Fee Bills, and Parent Teacher (PT) Meetings.

Along the top of the page, you will be able to access the other two sections of the Parent Portal: [Your Child\(ren\)](#) links to reports, timetables and key information about your child(ren), and [Resources](#) links to the [School Directory](#), which includes all of the information you should need from Uppingham.

You can return to the Home Page by clicking [Dashboard](#) at the top of the page.

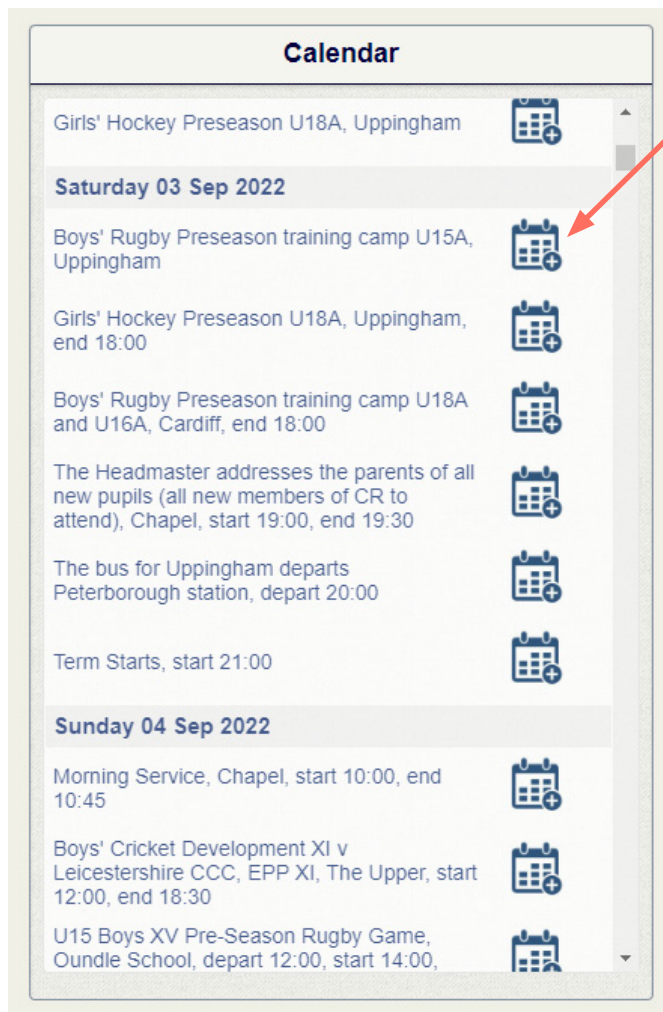
The screenshot displays the Uppingham UPPNET Parent Portal Home Page. At the top right, the logo reads "UPPINGHAM UPPNET". Below the logo is a navigation bar with three tabs: "Dashboard" (selected), "Your Child", and "Resources". A search icon is located in the top left corner.

On the left side, there are two red buttons: "Click [here](#) for reports and reviews" and "Click [here](#) for termly fee bills". Below these is a "Calendar" section showing events for Monday 29 Aug 2022, Tuesday 30 Aug 2022, Wednesday 31 Aug 2022, and Thursday 01 Sep 2022. Each day lists events such as "Boys' Rugby Preseason training camp U18A and U16A, Cardiff" and "New staff induction".

In the center, there are social media icons for Twitter, Instagram, and YouTube. Below them is the "School News" section, which includes articles like "Speech Day 2022", "Summer Reading List", "Uppingham Sport Podcast", "D E A R: 1 July", and "Summer Term Evening Concerts".

On the right side, there is a "House News" section with articles such as "House Basketball 26/5/22", "Webster Cup 22/5/22", "School House Big Barbecue 21/5/22", "Sports Day Heats 17/5/22", and "Fourth Form Fire Pit 14/5/22". Below this is a "Quick Links" section with a button for "Reviews and Reports".

## Home Page: a) Parent Calendar



The Calendar section displays the pupil calendar.

The events published can be added to Outlook or equivalent electronic calendars by clicking on the calendar symbol to the right of each entry.

*NB: The download feature is not a dynamic iCal feed i.e. if the timings change or the event is cancelled, it won't automatically update this detail in your personal calendar.*

Below the Parent Calendar you will see guidance on how to access fixture information and team sheets. There is a link in the box to the Sports Fixtures and Results website; to access the website directly, the address is [www.uppinghamsports.co.uk](http://www.uppinghamsports.co.uk).


# Home Page: School News and House News

School News displays the most recent news featured on Uppnet (the School's intranet), which is also visible to staff and pupils.

House News section pulls through the latest piece of news from the House or Houses your child(ren) are in.


### School News

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**Speech Day 2022**  
Click here for the recording of the Speech Day show!  
06/07/2022

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**Summer Reading List**  
The Library's suggestions for your summer reading list  
04/07/2022

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**Uppingham Sport Podcast**  
Uppingham's weekly sport podcast  
01/07/2022

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**D E A R: 1 July**  
A brilliant beginning to your summer reading  
01/07/2022


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**Summer Term Evening Concerts**  
Recordings of our Summer Term Concerts  
29/06/2022


### House News

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**House Basketball 26/5/22**  
26/05/2022

---




**Webster Cup 22/5/22**  
22/05/2022

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**School House Big Barbecue 21/5/22**  
21/05/2022

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**Sports Day Heats 17/5/22**  
17/05/2022

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**Fourth Form Fire Pit 14/5/22**  
15/05/2022

# Your Child(ren) Section

The Your Child(ren) section offers you quick access to individual information for each of your children attending Uppingham, such as Reports, Tasks Set and their timetable (Term Time only). If you have multiple children attending the School, clicking this tab will give you a dropdown selection for each child as shown. If you only have one child at Uppingham, clicking the tab will take you directly to their information.



**Profile: Child A**

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**Key Facts**

Description	2021 Students
Parents / Guardians	Parent Name

**Reports**

**This Academic Year**

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4th Form Pastoral Report Jun21 PUBLISHED 07 JULY 2021	<a href="#">View Report</a>
4th Form Exams June 2021 PUBLISHED 23 JUNE 2021	<a href="#">View Report</a>
4th Form Pastoral Report Mar21 PUBLISHED 08 MARCH 2021	<a href="#">View Report</a>
4th Form Pastoral Report Dec20 PUBLISHED 20 NOVEMBER 2020	<a href="#">View Report</a>

[See More Reports »](#)

**Tasks Set For Child A**


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English (4ENX) and English (4ENU) Reminder Reading Log - bring reading book/materials Set by Reddy E.E.	Overdue 22/08/2021
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[View All Tasks for Child A »](#)

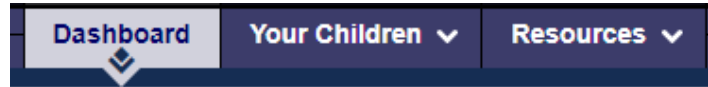
**Posts, Comments & Edits by Child A**

No items found.



# Houses

Clicking on the [Resources](#) tab, and then [Houses](#) will give you access to each of the fifteen House pages and the [Seeking Advice](#) page.



If you select the House your child is in, you will see up to five icons. For example, if your child is in Fircroft you might see this.



If you do not have a child in a House, you will only see the [Who's Who](#) lozenge. For example, if your child is not in Lorne House, you will only see this tab.





# School Directory

Within the Resources section, you will find the online School Directory – the ‘White List’.

This contains all the information you should need directly from the school, including information about exams, sport, school uniform and school rules, as well as lists of staff and pupils at Uppingham.

The screenshot displays the 'White List' interface. On the left, a sidebar titled 'Explore White List' contains a list of categories, with 'White List' selected. The main area, titled 'White List', contains a grid of 25 icons, each with a corresponding label below it. The icons and labels are as follows:

- Calendar
- Contact Numbers (Departments)
- Contact Numbers (Local)
- Daily Programme
- Exam Information
- Forthcoming Trips
- Fund Raising
- Maps - Sport
- Maps - Campus
- Match Information
- Pupil List
- Parent Teacher Meetings
- School Fees Payment Information
- School History
- School Officials
- School Rules
- School Uniform
- Seeking Advice
- Sports Fixtures and Results
- Staff Lists

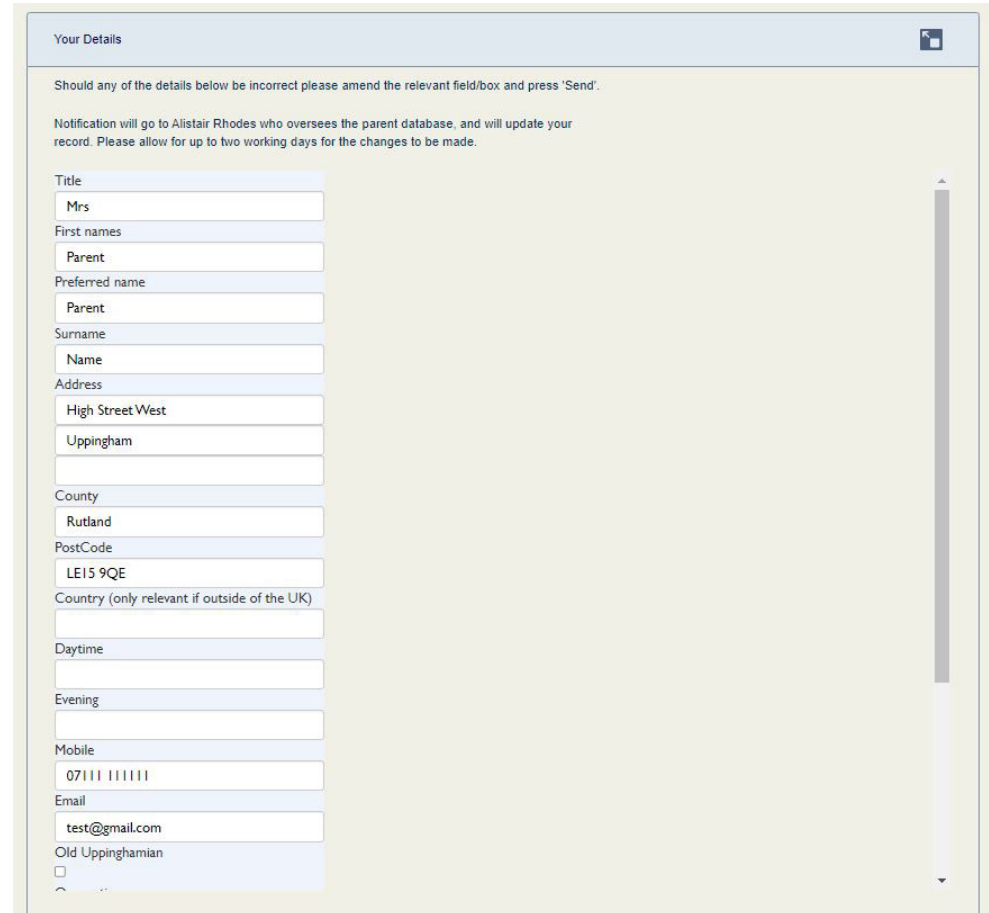
# Parents Section

The Parents section can be found by selecting [Resources](#) and then [Parents](#).

<b>Houses</b> >	<b>Parents</b> >
<b>Sixth Form</b> >	<b>Your Details</b>
<b>News</b> >	<b>Your Child's Details</b>
<b>Parents</b> >	<b>Reviews and Reports</b>
<b>White List</b> >	<b>Termly Fee Bills</b>
	<b>Policies</b>
	<b>Correspondence</b>
	<b>Trips</b>
	<b>White List</b>
	<b>UPPNet Help and Support</b>
<b>View all sections</b> >	<b>See all 9 pages in this section</b>

## Parents Section: Your Details

If you select 'Your Details', you will see the information the school currently has in order to contact you. You can also use this section to send any changes you may require to this section directly to the School by following the on-page instruction.



The screenshot shows a web form titled "Your Details" with a blue header bar. Below the header, there is a light green background area containing instructions: "Should any of the details below be incorrect please amend the relevant field/box and press 'Send'." and "Notification will go to Alistair Rhodes who oversees the parent database, and will update your record. Please allow for up to two working days for the changes to be made." The form fields are as follows:

- Title: Mrs
- First names: Parent
- Preferred name: Parent
- Surname: Name
- Address: High Street West, Uppingham
- County: Rutland
- PostCode: LE15 9QE
- Country (only relevant if outside of the UK):
- Daytime:
- Evening:
- Mobile: 07111 111111
- Email: test@gmail.com
- Old Uppinghamian:

## Parents Section: Your Child's Details

When you click on [Your Child's Details](#), you will see a table containing a wealth of information about your child(ren). This includes personal information such as their Name, Date of Birth, Form, House, Tutor and Allergy information. You can also change their Buttery spend limit by clicking on the pencil icon.

You will also find contact information for each child's Housemaster/Housemistress and House Matrons, as well as a list of their teachers.

If you click on a name highlighted in blue, your email software should activate an email with this contact as a recipient automatically.

*This page should include all of your children who are currently attending Uppingham. Should this not be the case, please email Beth Warner ([bkw@uppingham.co.uk](mailto:bkw@uppingham.co.uk)).*

Your Child's Details

**The first point of contact for most queries should be your child's Housemaster or Housemistress; if you are emailing a teacher on a specific matter, please cc (copy) the Housemaster/Housemistress into the email.**

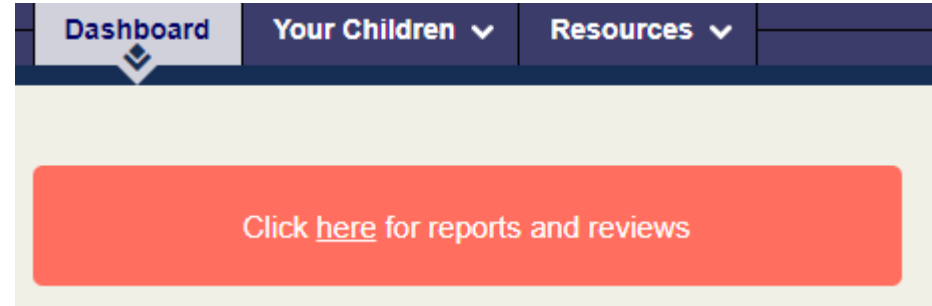
If any of the details below are incorrect or need updating please contact your child's Housemaster or Housemistress.

<p>Preferred name: [REDACTED]                  Surname: [REDACTED]                  Date of birth: [REDACTED]                  Form: Upper Sixth                  Boarding house: Fircroft                  House tutor: <a href="#">A Kowhan</a>                  Bursary number: [REDACTED]                  Allergy information: [REDACTED]                  Buttery spend limit: £ [REDACTED] </p>	<p>Preferred name: [REDACTED]                  Surname: [REDACTED]                  Date of birth: [REDACTED]                  Form: Lower Sixth                  Boarding house: Fircroft                  House tutor: <a href="#">P M Shacklady</a>                  Bursary number: [REDACTED]                  Allergy information: [REDACTED]                  Buttery spend limit: £ [REDACTED] </p>
<p><b>Housemaster's contact details</b></p> <p><a href="#">Mr T Hollyer</a>                  Fircroft                  London Road                  Uppingham                  Rutland                  LE15 9TL                  01572 820880</p>	<p><b>Housemaster's contact details</b></p> <p><a href="#">Mr T Hollyer</a>                  Fircroft                  London Road                  Uppingham                  Rutland                  LE15 9TL                  01572 820880</p>
<p><b>Matron</b></p> <p><a href="#">Ms A Park</a>                  01572 820883</p>	<p><b>Matron</b></p> <p><a href="#">Ms A Park</a>                  01572 820883</p>
<p><b>Child's teachers</b></p> <p><a href="#">Mr G S Tetlow</a>, Latin  <a href="#">MR D Draper</a>, Latin  <a href="#">Mr M Burder</a>, Wellbeing  <a href="#">Mrs N J King</a>, Economics  <a href="#">Mrs K F Hanrahan</a>, Maths  <a href="#">Mr G R Matthews</a>, Economics  <a href="#">Mr N C Newell</a>, Maths</p>	<p><b>Child's teachers</b></p> <p><a href="#">Mr T Makhzangi</a>, Politics  <a href="#">Mr H J Barnes</a>, Politics  <a href="#">Dr D Oliver</a>, Ancient History  <a href="#">MR D Draper</a>, Ancient History  <a href="#">Mr M Burder</a>, Wellbeing  <a href="#">Mrs L Whiteside</a>, Maths  <a href="#">Mr N C Newell</a>, Maths  <a href="#">Dr R J Maloney</a>, Philosophy &amp; Religious Studies  <a href="#">Dr H D B Burdick</a>, Philosophy &amp; Religious Studies</p>



## Parents Section: Reviews and Reports

You can access your child(ren)'s Pastoral reviews and reports via the tab on the Home page.



Whenever a new report is uploaded you will be sent an email from the School alerting you to the fact that a new report has been uploaded.

Academic reports can be found by going to Resources, then Parents and clicking Reviews and Reports.



## Parents Section: Reviews and Reports

Pastoral reports and your child(ren)'s timetable can also be accessed via the Your Child or Your Children tab. The page can take 20-30 seconds to appear.

Their timetable is at the bottom of the page.

<b>Timetable</b>		
	<b>Monday</b>	<b>Tuesday</b>
8:50 - 9:45	<b>Latin</b> Draper D.J.H.	<b>Mathematics</b> Hanrahan K.F.
9:50 - 10:45	<b>Geography</b> Wilding K.M.	<b>French</b> Newcombe J.E.
10:45 - 11:10		
11:10 - 12:05	<b>Biology</b> Vastenavondt M.	<b>Geography</b> Wilding K.M.
12:10 - 13:05	<b>Physics</b> Boyce D.D.	<b>Design With Resistant Materials</b> Harrison H.I.
13:05 - 14:20		
14:20 - 15:15		<b>Latin</b> Draper D.J.H.

## Parents Section: Termly Fee Bills

Termly Fee Bills for your child(ren) can be accessed via the Parent section at any time. These are generated in a PDF format so that you can retain them for your records.

If you have multiple children at the School, you can change which child you are viewing by selecting them from the dropdown list.

The screenshot shows a web interface for viewing termly fee bills. On the left is a navigation menu with 'Explore Termly Fee Bills' and 'Termly Fee Bills' (selected). The main content area has a header 'Termly Fee Bills' and a warning: 'Please only click the PDF file once, it takes a few seconds to generate.' Below this is a dropdown menu labeled 'Please select your child:' with 'Child A, Upper Sixth Fircroft' selected. A large grey box below the dropdown contains the text 'Sorry - Currently no bills to be shown'.

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[www.uppingham.co.uk](http://www.uppingham.co.uk)